

## Senate Research & Scholarship Council Meeting

Minutes for Thursday March 23, 2017

PRESENT: Pam Theus (Library), Lisa Warner (COE), Tao Guo (COB), Carey Waldburger (COSH), Christine Bravo (OSP), Martin Williams (OSP), Carrie Masia (HSSC), and Kyung-Hyan (Angie) Yoo (COAC)

1. The meeting was called to order at 12:35 pm
2. The secretary of this meeting is Carey Waldburger
3. February 16<sup>th</sup> meeting minutes were approved
4. Next two RSC meetings were scheduled for April 20<sup>th</sup> and May 4<sup>th</sup> at 12:30 pm.
  
5. Research Retreat
  - a. A pre-retreat informational meeting was held for the Provost (Warren Sandmann) and Associate Provost (Steve Hahn) attended by Martin Williams, Group i&i (Toufic & Kathy), and RSC sub-committee (C. Waldburger attending). The Provost will be able to attend the retreat for the first half hour and for the wrap up. He has indicated that he would like to see a working group formed after the retreat to design a plan that can be put before the relevant personal (including the union, committees, and board where appropriate).
  - b. A Retreat planning meeting was held and attended by Martin Williams, Christine Bravo, Maureen Peters, Group i&i (Toufic & Kathy), and Carey Waldburger.
  - c. The Retreat will be structured around 5 tables with 4 tables on the outside, each focusing on one of the four RSCE topics determined from the fora/group i&i report. Each of the 4 outside tables will have an accompanying easel with relevant materials (gallery). The middle table will focus on Core Values & Commitment and is anticipated to tie all 5 tables together and foster the creation of connections. Each table will also have a set of relevant recommendations that were generated at the three fora. After an opportunity to read through gallery presentations, retreat attendees will be allowed to choose a table for each of two rounds of discussion and an evaluation of recommendations. Recommendations will be assessed and prioritized based on impact, relevance, ease of implementation, and time frame for implementation (tangible, integral, and for future consideration). After assessment and discussion, a table moderator will describe and justify outcomes to the entire audience. The Retreat will wrap up with a reflection on the day's work and discussion, and with a discussion on the next steps for implementation.
  - d. Carrie M. suggested that it might be more beneficial to alter the recommendations into more general areas of strategic effort to make them less like a laundry list of proposals to pick and choose winners and losers from.

- e. Martin W. indicated that the structure of the desired outcome(s) is still a work in progress
- f. Carey W. indicated that the goal is to have a framework that will be generated and refined as it travels from the Retreat to the working group to the Provost's desk and beyond.
- g. Carrie indicated that the working group should include administration and Martin agreed, suggesting that Academic Affairs, Jonathon Lincoln, Institutional Advancement, and Deans should be members or represented.
- h. The current list of attendees includes a number of faculty from across the curriculum and about a half dozen administrators, including the Provost and Associate Provost, two Deans, and Eric Rosenberg (CIO). The Retreat will not include student representatives.
- i. RSC members should follow up invitations from the Provost and OSP Offices by reminding interested members of their respective colleges to come to the Retreat
- j. The sub-committee is expected to meet again before the date of the Retreat to refine and finalize plans

## 6. EXPLORATIONS

- a. The Explorations Web Page is online with updated information.
- b. Lisa W. asked if each RSC coordinator is expected to contact the presenters for their College. Martin indicated that coordinators are responsible for contacting presenters and running their session
- c. Martin indicated that reducing the number of Poster Sessions from 3 to 2 has worked to build a critical mass for each session
- d. The schedule is largely in place but there are likely to be a few changes. For example, the Paterson Research Center Sponsored Research Panel will probably be cancelled
- e. Martin reminded RSC members to encourage their respective College members (faculty and students) to attend the various events
- f. Explorations was included in this week's efocus and will be publicized in upcoming Grants Opportunity Announcements and other venues

Submitted by Carey Waldburger, COSH